



**Annual Meeting of Membership
December 2, 2015, San Diego, California
MINUTES**

Call to Order – Judith Barth, President

Secretary’s Report – Report given by Marcie Simpson, Secretary

Scott Cumming moved to accept, Julie Middleton 2nd to accept, Unanimous vote to accept

Treasurers and Finance Report –given by Jeff Young, Treasurer

Balance is...

\$48,643.09 Checking

\$3,787.60 PayPal

Jeff noted the income from last year, mostly from conference registration. See Attachment for details.

Audit Committee Report given by Marcie Simpson, Audit Committee Chair

Michael Lambur and Marcie Simpson reviewed the NAEPSDP books and documented the internal audit. An Internal Control Inspection form was signed by the two reviewers and is attached.

Motion moved; 2nd; and unanimous vote to accept

Committee Reports

Marketing & Programs shared by Kevin Andrews. Kevin stated there were 90 plus attending the annual meeting, 69 are members.

Membership share by Mike Lambur

Members of this committee were Amanda Taylor, Carrie Stark, Mary Fran San Soucie, Jim Curry, Jeff Young, Teresa McCoy, and Celeste Allgood.

History of our membership numbers are: 2011 with 53 members, 2012 with 94, 2013 with 90, 2014 with 132 and 2015 we had 115 members.

Mike shared that the membership challenge is to recruit one new member.

Mary Fran shared that marketing materials and recurring for members was conducted at three conferences - NETV, NEAROC, and JCEP.

Mike challenged the membership to shift focus of membership committee to better serving the existing membership, resources to provide, opportunities to make available.

Regional Representatives

-North Central Region, Amanda Taylor shared that the region would be convening as a group to network and work around evaluation and staff development.

-1890 Region, Celeste Allgood - no report at this time

-Northeast Region, Teresa McCoy shared there would be a regional meeting in the next year focusing on evaluation and staff development.

-Southern Region, Mike Lambur – no report at this time

-Western Region, Carrie Stark – no report at this time

Awards and Recognition – Report given by Marcie Simpson

One award is presented on an annual basis. The title of the award is “Outstanding Contributor Award”. Nominations and applications were accepted via an online format. The announcement of the winner occurred early in the conference. The 2015 recipient was Dr. Debra Davis. The committee included Marcie Simpson, Linda Manton, Anna Smith, and Amanda Taylor. There are promises of more opportunities in the future with JCEP.

Policy and Resolutions – Karen Ballard

Introduced the committee members Laura Downey, Debra Davis, and Jim Lindstrom. The committee reviewed the documents line by line. An online survey was used to collect membership input. The committee took the feedback from the survey data and then aligned the suggestions with the document. The committee meet twice to review the compiled document. The document was then presented to the Board for input and review. Input from the Board was incorporated into the document and is now being presented to the membership for approval later in this business meeting.

There are 8 resolutions to be voted on by the membership. Supporting documents were provided at the meeting for membership review before voting. These supporting documents included the memo stating process and brief description of changes being suggested (Attached), original editing document, marked-up editing document, and final recommendations.

Nominating Committee – Scott Cumming

Nominations sought in September. Candidates were called to ask if they accepted the nomination to be on the ballot. An online ballot for voting was

open on October 15 and then closed on October 26. The ballot was sent to 128 members with a response from 74. The elected slate of officers were reviewed and approved by the board. Within 30 days of the close of the ballot, the membership was informed via email the results of the election.

The slate of officers were not introduced here but later during the installment process. For these recorded minutes, the slate of officers were:

The 2016 slate of officers and regional representatives:

President-Elect: Carrie Stark

Secretary: Laura Downey

Treasurer: Richard Poling

Northeast: Teresa McCoy

Southern: Michael Lambur

Old Business

JCEP Update – Report given by Judith Barth & Scott Cummings

Two years ago the membership gave permission to petition for NAESPDP to join JCEP. The petition was initiated and NAESPDP has become a member of JCEP.

Scott shared that in 2013 permission was granted to the NAESPDP board to seek JCEP membership. At the 2014 NAESPDP annual meeting, it was reported that the proposal to join JCEP had been submitted. In February of 2015, the presentation was made to JCEP and NAESPDP was officially accepted as a JCEP member. Scott then shared the actual presentation that was shared with the JCEP committee when requesting membership.

New Business

Changes to Constitution and Bylaws shared by Karen Ballard.

Reference “Memorandum of NAESPDP Committee Report & Recommendations” for specific details on each proposed resolution.

Karen Ballard presented each resolution individually by describing the proposed change and providing justification for that change. Karen called for motion on each resolution to be accepted, Judith Barth requested a 2nd, discussion to be held and vote called.

Constitution Document Changes:

See the Memorandum attached for specific details of each resolution.

Resolution 1, was presented, moved to carry by Karen Ballard, 2nd was provided, voted was unanimous. Resolution carried.

Resolution 2 was presented and motioned to carry by Karen Ballard. Judith Barth called for a 2nd and it was received. During the call for discussion Scott Cummings made amendment to the resolution. He suggested that the text should state “all territories are members” instead of listing them.

Judith opened for motion for amendment, it was moved and a 2nd was provided. Opened for discussion around the change. Clarification that the wording would remove the list of territories and simply state “all territories” to avoid leaving any territory out. Voted on the amendment. Passed. Amendment carried.

Judith Barth called to accept Resolution 2 as amended, vote was unanimous. Resolution 2 as amended, carried.

Resolutions 3 and 4, were presented, each was moved to carry by Karen Ballard, 2nd was provided, voted was unanimous. Resolutions 3 and 4 carried.

Bylaws Document Changes:

Resolutions 1, 2, 3, and 4, were presented, each was moved to vote by Karen Ballard, 2nd was provided, votes was unanimous. Resolutions 1, 2, 3, and 4 carried.

Report of Strategic Planning Committee shared by Debra Davis

The creation of the strategic plan was a virtual process composed of a survey, task force meetings and board meetings. A survey was presented to the entire membership for input, summarized responses, task force meeting to discuss, meeting with the NAEPSDP board for input, held a follow-up task force meeting to create the draft document. Document is posted at the NAEPSDP website and is found as an Attachment to these minutes.

Karen Ballard, Southern Region
Jan Carroll, Western Region
Jerry Chizek, North Central
Region
Laura Downey, Southern Region
Christine Geith, eXtension

Julie Huetteman, North Central Region
Joe Hunnings, Southern Region
Tyrone Miller, 1890
Carrie Stark, Western Region
Aly Valentine, Northeast

Other Business

Judith Barth introduced the past officers, board members, and committee chairs and thanked them for their service.

Installation of New Officers conducted by Scott Cummings, Past-President

The 2016 Leadership Team

Officers:

Karen Ballard, President

Carrie Stark, President-Elect

Secretary: Laura Downey

Treasurer: Richard Poling

Judith Barth, Past-President

Regional Representatives:

Teresa McCoy, Northeast Regional Representative

Michael Lambur, Southern Regional Representative

Scott Cummings presented Karen Ballard with the quill as a symbol of passing the gavel.

Comments from Incoming President – Karen Ballard

Karen presented Judith Barth with a token of appreciation for her dedicated service as President of NAEPSDP.

President Karen Ballard made comments to the membership. Challenged everyone to get involved in committee discussions and work.

2016 Annual Meeting is December 6-8, 2016 at Big Cedar Lodge, Ridgedale, Missouri

Meeting Adjourned by Karen Ballard

Minutes Respectfully submitted by Marcie Simpson, NAEPSDP Secretary

Attachment

Treasurer Report

Attachment

Policy & Resolution

Memorandum on Recommendations

Attachment

Audit Committee

Signed Internal Control Inspection

Attachment

Strategic Planning Committee

NAEPSDP Strategic Planning 2016-2020