

# NAEPSDP

## National Association of Extension Program & Staff Development Professionals

**Board of Directors and Committee Chairs**  
**Meeting, September 13, 2023**  
**Via Zoom**  
**Unapproved Minutes**  
 Submitted by Michelle Gaston, Secretary

**Call to Order** – Benge at 1:03 p.m. with 14 in attendance.

<b>Roll Call – Gaston</b>			
<b>Officers</b>		<b>Regional Representatives</b>	
Teresa McCoy (NC), President		Adeola Ogunade, Northeast	X
Matt Benge (S), President-Elect	X	Brenda Allen, North Central	
Julie Huetteman (NC), Past President	X	Craig Rotter, Southern	
Michelle Gaston (NC), Secretary	X	Lendel Narine, West	X
Meredith Weinstein (S), Treasurer	X	LaTasha Ford, 1890s	X
		Vacant, 1994s	
<b>Committee Chairs/Co-Chairs</b>			
Jeremy Elliott-Engel (W) Awards & Recognition		Lisa Kaslon (NC), Awards & Recognition	
Vikram Koundinya (W), Conference	X	Lendel Narine (W), Conference	X
Steve Siegelin (W), Finance		Julie Robinson (S), Finance	
Cheryl Newberry (W), Marketing		Hannah Gerken (W), Marketing	X
Brad Sewell (NC), Membership	X	Tearney Woodruff (S), Membership	X
Meghan Loughlin-Krusky (NC), Prof. Development	X	Emily Lane Smith (S), Professional Development	
Julie Huetteman (NC), Nominating	X		
Matt Benge (S), Policy & Resolution	X		
<b>Liaisons</b>			
Laurie Chandler (NC) JCEP PILD Representative (2 <sup>nd</sup> Yr.)	X	Open, JCEP PILD Representative (1 <sup>st</sup> Yr.) – starting in May 2022	
Mary Fran San Soucie (W), JCEP ELC Representative (2 <sup>nd</sup> Yr.)	X	Kimberly Gay (S), JCEP ELC Representative (1 <sup>st</sup> Yr.) – starting in May 2022	
Steve Siegelin (W), JOE Representative			
<b>Guests</b>			

<b>Approval of Consent Agenda – Benge</b>			
<b>MOTION</b>	Approve consent agenda.	<b>MOVED/2<sup>ND</sup>/VOTE</b>	Weinstein/Loughlin-Krusky/Passed

## Reports of Officers:

### President's Report

McCoy sent a note prior to her travels sharing that the committees would report on their work.

### Secretary's Report – Gaston

Reminder to keep using Box to archive committee and board work.

### Treasurer's Report – Weinstein

Financial Report was sent via email.

69 people have registered and some have paid their dues at the time of registration. Past presidents have donated to the scholarship fund. Additional AFRI books have been purchased.

#### Treasurer's Report (8/31/23)

Account balances total = \$151,196.30

Year-to-Date Expenditures: \$5,200.07

Year-to-Date Income: \$56,228.73

Year-to Date Net Income: \$51,028.66

## Reports of Regional Representatives:

### Ogunade (NE), Allen (NC), Rotter (S), Narine (W), Ford (1890)

NE – Encouraging conference registration. 1890 – Hosted a happy hour in July and will do so quarterly. Have been encouraging NAEPSDP conference registration and sending info via the newsletter. All regional reps should encourage new folks to get involved in the conference and association work.

## Reports of Committees:

### Awards & Recognition – Elliott-Engel & Kaslon

Award applications are being sent out to be reviewed by the end of the month.

### Conference – Koundinya & Narine

There was a good selection of presentations and posters submitted and the tentative schedule is drafted. Cheryl Buck is working on the menus. Board members are encouraged to volunteer their time at the conference. Weinstein will help track speaker registration. Huetteman will share the Silent Auction details in early October.

### Finance – Siegelin & Robinson

No additional information to report.

### Marketing – Newberry & Gerken

The next newsletter will be October 4. October 2 at 12 p.m. ET is the deadline to submit content to Newberry.

### Membership – Sewell & Woodruff

New member guides will be sent out to all those paying for membership at the time of registration. Sewell met with the conference committee for engagement during the event.

### Nominating – Huetteman

Notice of the ballots was emailed on Monday and voting is open for 10 business days. Results will be shared with the board at the next meeting.

**Policy & Resolution – Bengé**

No report.

**Professional Development – Loughlin-Krusky & Lane Smith**

Upcoming Unconferences will be October 18 and at the annual conference.

**Reports of Liaisons:**

**JCEP / Extension Leadership Conference (ELC) – San Soucie**

RFPs are being accepted for the February ELC conference and registration is open. The hotel conference rate is for three days before and three days after the conference. Presentations Proposal information <https://www.jcep.org/home>.

**JCEP / Public Issues Leadership Development (PILD) – Chandler & Gay**

Promote the PILD request for proposals <https://www.jcep.org/home> to others in your organization. There will an opening for a NAEPSDP rep serving on PILD.

**Journal of Extension – Siegelin**

Bengé reported that JOE is moving through their article backlog. There is a board meeting next month.

**Unfinished Business**

AFRI Grant – Additional books were purchased with funding and are being shared with members as they are requested. A survey has been sent out to the membership to track engagement. There will be a presentation about this AFRI grant work at the conference. A review of association documents has been done and will be discussed at the next task force meeting on September 20.

**New Business**

No new business.

**Adjourn**

<b>MOTION</b>	Adjourned at 1:35 p.m.	<b>Moved/2<sup>ND</sup>/</b>	Huetteman / Weinstein
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**Next meeting:** Wednesday, October 11, 2023, 1 p.m. ET via Zoom.