



Board of Directors and Committee Chairs
Meeting, April 12, 2023
Via Zoom
Unapproved Minutes
 Submitted by Michelle Gaston, Secretary

Call to Order – McCoy			
1:03 p.m. 17 in attendance			

Roll Call – Gaston			
Officers		Regional Representatives	
Teresa McCoy (NC), President	x	Adeola Ogunade, Northeast	
Matt Benge (S), President-Elect		Brenda Allen, North Central	
Julie Huetteman (NC), Past President	x	Craig Rotter, Southern	x
Michelle Gaston (NC), Secretary	x	Lendel Narine, West	x
Meredith Weinstein (S), Treasurer	x	LaTasha Ford, 1890s	x
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Jeremy Elliott-Engel (W) Awards & Recognition		Lisa Kaslon (NC), Awards & Recognition	
Vikram Koundinya (W), Conference	x	Lendel Narine (W), Conference	x
Steve Siegelin (W), Finance	x	Julie Robinson (S), Finance	x
Cheryl Newberry (W), Marketing	x	Hannah Gerken (W), Marketing	x
Brad Sewell (NC), Membership	x	Tearney Woodruff (S), Membership	x
Meghan Loughlin-Krusky (NC), Prof. Development	x	Emily Lane Smith (S), Professional Development	x
Julie Huetteman (NC), Nominating	x		
Matt Benge (S), Policy & Resolution			
Liaisons			
Kristi Farner (S), JCEP PILD Representative (2 nd Yr.)	x	Laurie Chandler (NC) JCEP PILD Representative (1 st Yr.) – starting in April 2022	x
Jared Morrison (NC), JCEP ELC Representative (2 nd Yr.)		Mary Fran San Soucie (W), JCEP ELC Representative (1 st Yr.)	x
Steve Siegelin (W), JOE Representative	x		
Guests			

Approval of Consent Agenda – McCoy			
MOTION		MOVED/2ND/VOTE	Huetteman/Weinstein/passed

Reports of Officers:

President’s Report – McCoy

- There has been lots of committee activity this past month.
- McCoy thanked Weinstein for the hard work on the tax preparation.
- The association needs a treasurer beginning in December. Siegelin is exploring bookkeeper options and tax prep services.

Secretary’s Report – Gaston

- Gaston reminded board members to use Box for committee material.

Treasurer’s Report – Weinstein

Financial Report was sent via email.
Final payment from Purdue for AFRI was received.

Treasurer’s Report (3/31/2023)

Account balances total = \$113,771.65
Year-to-Date Expenditures: \$839.72
Year-to-Date Income: \$14,443.73
Year-to Date Net Income: \$13,604.01

The March financial report has been accepted and will be filed for audit.

Reports of Regional Representatives:

Ogunade (NE), Allen (NC), Rotter (S), Narine (W), Ford (1890)

- Southern – Will be sending out information to the list including a note about the conference.
- Western – Working on conference planning. A regional email will be sent out soon.
- 1890 – A notice will be sent out about the Unconferences.

Reports of Committees:

Awards & Recognition – Elliott-Engel & Kaslon

No report.

Conference – Koundinya & Narine

- Initial draft of work is done for the conference and tasks are being assigned. A call for proposal will be sent in the next few weeks.
- AFRI Grant – Books have been sent out; some remaining funds will be used for educational materials; 3-month and 9-month follow-up surveys will be revamped and reviewed for approval.

Finance – Siegelin & Robinson

- The finance committee will review the 2022 books.
- Need to plan for the next treasurer and/or assistance as a bookkeeper/tax prep.
- The committee is looking at an investment strategy.
- Steve announced he will be moving to the University of Arkansas.

Marketing – Newberry & Gerken

- The next newsletter will be sent on May 3 with a deadline of May 1.
- The “update your profile” graphic will be sent to regional representative to share.
- Share significant information to include in an update to the recording of association history.
- Brand guidelines presented include the adoption of colors, logo formats, and what not to do.
 - Trying to recall the significance of the quill in the logo.
 - Will fine-tune the contrast of quill on the updated logos.

- The blue Tetrad seems to be the favorite secondary colors; accessibility and other association logo colors will be considered.
- Marketing will reshare the revised document at the May meeting for board approval.

Membership – Sewell & Woodruff

- Member renewals are coming in.
- A template for regional reps to help with communication is being discussed.
- There has been discussion about merging the awards and recognition committee into the membership committee. Amanda Rysz (past awards chair), met with the membership committee to discuss the project. She will join the membership committee to assist with this project. It was recommended to have the awards and recognition committee work handled by the membership committee as a pilot this year; and consider as a full merge (constitution change) next year if the pilot works.
- The committee is following up on mentee expectations and will get information for mentors in preparation for the conference.

Nominating – Huetteman

No report.

Policy & Resolution – Bengé

See Whistleblower Policy in old business.

Professional Development – Loughlin-Krusky & Lane Smith

- Unconference webinars are scheduled for May 16, June 20, August 24, October 18, at the November conference, and January 18. Each session will be 1 hour.
- Topics and presenters are being narrowed down for the Virtual Summer School.
- The committee is brainstorming ways to network through connections and sharing resources.
- Weinstein mentioned SD-PLN has a resource repository set up and will be discussing it during their next meeting. NAEPSPD might be able to tie into this.

Reports of Liaisons:

JCEP / Extension Leadership Conference (ELC) – Morrison & San Soucie

No report.

JCEP / Public Issues Leadership Development (PILD) – Farner & Chandler

- PILD is next week and 230 people have registered. There are 10 association members registered and a state's night out will be held at the conference.

Journal of Extension – Siegelin

- The JOE board met at Clemson recently. There is a publisher as of about two years ago. The large backlog has been caught up. It is still out about a 9-month process from submission to publication. There will be a special issue this fall to help catch up on publication time. JOE is always looking for reviewers.

Unfinished Business

The executive board reviewed the whistleblower policy and found that it should be part of NAEPSPD's operating procedures. The policy is intended to be a way to raise internal concerns so NAEPSPD can address and correct any inappropriate conduct and actions.

MOTION	McCoy made a motion to accept the committee's recommendation to adopt	Moved/2nd/	McCoy/Loughlin-Krusky /Passed
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	the whistleblower policy as presented and include it in NAEPSPD's operating procedures as Article 4.		
The 2023 committee plans of work were shared for the following committees: awards and recognition, conference, finance, marketing, membership, nominating, policy and resolutions, and professional development.			
MOTION	A motion was made to accept the 2023 committee plans of work.	MOVED/2ND/	Ford/Rotter/Passed

New Business			
The Multicultural Task Force met on April 5 to look at a 5-year timeline to continue the work started with the AFRI grant. The next meeting is in June and others are invited to attend. The task force will discuss how this fits in operations as routine work.			

Adjourn			
MOTION	To adjourn.	MOVED/2ND/	Rotter/ Meredith

Next meeting: Wednesday, May 10, 2023, 1 p.m. ET via Zoom. McCoy, Narine, and Koundinya will be in Salt Lake City at the site of the conference hotel.