



**Board of Directors and Committee Chairs**  
**Meeting, December 1, 2022**  
**In Person – Fort Lauderdale**  
**Approved Minutes**  
 Submitted by Michelle Gaston, Secretary

<b>Call to Order – McCoy</b>
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<b>Roll Call – Gaston</b>			
<b>Officers</b>		<b>Regional Representatives</b>	
Teresa McCoy (NC), President	x	Adeola Ogunade, Northeast	x
Matt Benge (S), President-Elect	x	Brenda Allen, North Central	x
Julie Huetteman (NC), Past President		Craig Rotter, Southern	x
Michelle Gaston (NC), Secretary	x	Lendel Narine, West	x
Meredith Weinstein (S), Treasurer	x	LaTasha Ford, 1890s	
	x	Vacant, 1994s	
<b>Committee Chairs/Co-Chairs</b>			
Jeremy Elliott-Engel (W) Awards & Recognition	x	Lisa Kaslon (NC), Awards & Recognition	
Vikram Koundinya (W), Conference	x	Lendel Narine (W), Conference	x
Steve Siegelin (W), Finance		Julie Robinson (S), Finance	
Cheryl Newberry (W), Marketing		Hannah Gerken (W), Marketing	x
Brad Sewell (NC), Membership	x	xx, Membership	
xx, Professional Development		xx, Professional Development	
Julie Huetteman (NC), Nominating			
Matt Benge (S), Policy & Resolution	x		
<b>Liaisons</b>			
Kristi Farner (S), JCEP PILD Representative (2 <sup>nd</sup> Yr.)	x	Laurie Chandler (NC) JCEP PILD Representative (1 <sup>st</sup> Yr.) – starting in April 2022	
Jared Morrison (NC), JCEP ELC Representative (2 <sup>nd</sup> Yr.)		Mary Fran San Soucie (W), JCEP ELC Representative (1 <sup>st</sup> Yr.)	
Steve Siegelin (W), JOE Representative			
<b>Webmaster</b>			
Tom Payne			
<b>Guests</b>			
Amanda Rysz	x		

2023 NAEPSPD Board Meetings will be held monthly on the 2<sup>nd</sup> Wednesday 1-2 p.m. ET. The Executive Committee will meet the first Thursday of each month. Reports and business planned for the meeting agenda should be emailed to Michelle [Gaston.6@osu.edu](mailto:Gaston.6@osu.edu) one week before the board meeting. The agenda and supporting documents will be sent to the board on the Monday prior to the board meetings.

Upcoming work for NAEPSPD leadership includes:

- Signing conflict of interest paperwork
- Creating the committee plans of work
- Continually making certain documents in Box are up-to-date

Finance – A template for the conference budget is being developed. Fiscal sustainability of the association is important. Hilary Miracle will shadow Meredith as treasurer for one year and take over in 2024.

Committees – The goal is to have a chair and co-chair for each standing committee.

Upcoming Annual Conferences – It is recommended to survey the membership in January regarding alternating an in-person and virtual conference. If there is to be an in-person conference in 2024, the site should be selected immediately so planning can begin.

Salt Lake City, UT on November 27-30, 2023 – Consider scheduling a site visit/possibly board meeting in late spring/early summer prior to the conference.

It is important to generate additional conference revenues. AV is expensive. Decide on the AV plan for breakout rooms. Potentially frame a goal by year's end for sponsorship/income (raise \$25,000?).

AFRI Conference Grant – Work will continue with the task force/PD committee regarding content presented by Nia Imani Fields and John Diaz. Webinars will be held on February 22 with John and March 29 with Nia to share the content more broadly. There will also be surveys sent to participants.

New members/attendees – The opening reception went well. Check the Box files for members who have shown committee interest.

Marketing – Cheryl will update committee and conference pages on the website.

**Next meeting:** Wednesday, January 11, 2023, 1 p.m. ET via ZOOM.