



Annual Business Meeting
Wednesday, November 30, 2022
In Person at Sonesta Hotel, Ft. Lauderdale
Minutes
 Submitted by Alda Norris, Secretary

Call to Order – Huetteman	
1:10 PM EST	64 members present

Roll Call – Norris			
Officers		Regional Representatives	
Julie Huetteman (NC), President	X	Adeola Ogunade, Northeastern	
Teresa McCoy (NC), President-Elect	X	Lisa Kaslon, North Central	X
Steve Siegelin (W), Past President	X	Craig Rotter, Southern	X
Alda Norris (W), Secretary	X	Lendel Narine, Western	X
Meredith Weinstein (S), Treasurer	X	Cynthia Wilson-Willis, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Amanda Rysz (NC), Awards & Recognition	X	Jeremy Elliott-Engel (W), Awards & Recognition	X
John Diaz (S), Conference	X	Vikram Koundinya (W), Conference	
Suzanna Windon (NE), Finance	X	Julie Robinson (S), Finance	
Brad Sewell (NC), Membership	X	Cheryl Newberry (W), Marketing	X
Sarah Baughman, Professional Development	X	Terrence Wolkoff (1890s), Membership	
Steve Siegelin (W), Nominating	X	Michelle Gaston, Professional Development	X
		Teresa McCoy (NC), Policy & Resolution	X
Liaisons			
Kristi Farner (S), JCEP PILD Representative (2 nd Yr.)	X	Laurie Chandler (NC) JCEP PILD Representative (1 st Yr.)	
Jared Morrison (NC), JCEP ELC Representative (2 nd Yr.)		Mary Fran San Soucie, JCEP ELC Representative (1 st Yr.)	X
Marina Denny (S), JOE Representative	X		
Webmaster			
Tom Payne			
Guests			
None			

Approval of Consent Agenda – Huetteman
A quorum was present.

MOTION	Accept consent agenda	MOVED/2ND/VOTE	Denny/Mashburn/Passed
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Discussion: None

Reports of Officers:

President's Report – Huetteman

- Huetteman distributed 10th anniversary glasses by birthday lottery
- Reminder: Complete the IDI online, look for the idiassessment.com email
- Regional meetings will occur about the business meeting, this is a chance to meet your representative and plan dinner

Secretary's Report- Norris

- Nothing new to report

Treasurer's Report – Weinstein

- Weinstein presented slides on our current financials
- We've had \$3,273.84 in operational expenses including the website, tax filing, insurance and captioning
- NAEPSPD had 201 members in 2022, the most members we've ever had
- We collected \$6775 in dues, including 73 members prepaying their dues for 2023
- Conference registrations from 113 members brought in \$56,163.75 and we had \$7,000 in sponsorships and \$1,000 in exhibits

Treasurer's Report (11/23/22)**Account balances total = \$106,919.46****Year-to-Date Expenditures: \$54,865.75****Year-to-Date Income: \$84,304.48****Year-to-Date Net Income: \$29,438.73**

Reports of Regional Representatives:

Ogunade, Kaslan, Rotter, Narine, Wilson-Willis

- Representatives encouraged members to attend the regional meetings and dinners

Reports of Committees:

Membership – Sewell & Wolkfork

- New attendees have been paired with mentors

Conference – Diaz & Koundinya

- Call for volunteers: Please help plan the next conference
- Reminder: Please fill out the post-conference evaluation, check your email for a survey

Finance – Windon & Robinson

- Work is seasonal, the committee will prepare a report after viewing the end-of-year financials

Marketing – Newberry

- Reminder: The committee created a web management document adopted by the board in March
- A list of website administrators by region was provided to the membership committee
- Eleven member news emails were sent out in 2022
- The committee also maintained the Facebook page in 2022 and launched a new Facebook group for idea-sharing that has 28 members so far

Professional Development- Baughman & Gaston

- The Ohio State virtual Unconference had 24 attendees in 2022
- The Virtual Summer School (VSS) had 131 unique attendees in 2022

- Newberry will lead VSS in 2023; Southern Region Program Leadership will be a partner

Nominating – Siegelin

- Thank you for your support of the silent auction

Policy & Resolution – McCoy

- No report; see new business

Awards & Recognition – Rysz & Elliott-Engel

- The committee thanked 2022 members for their work including Spears and Chaudry
- Reminder: First-time scholarship attendee recipients are selected for their “professional promise” and are supported by proceeds from the Silent Auction
- See section before president’s remarks for list of award winners

Reports of Liaisons:

Journal of Extension – Denny

- JOE was launched in 1963 and is coming up on its 60th anniversary
- JOE is currently managed by Clemson University Press, and the editor has a table at the conference; “JOE is committed to author development”
- New: DOIs have been added to articles to meet contemporary publishing standards
- The article word limits have increased and the jobs board got a facelift in 2022
- The journal has adopted creative commons licensing; by 2026, all federal research must be published as open access
- Reminder: This is the end of Denny’s term (third year) and we are seeking a new JOE liaison

JCEP / Extension Leadership Conference (ELC) – Morrison & San Soucie

- No report

JCEP / Public Issues Leadership Development (PILD) – Farner & Chandler

- No report

Webmaster - Payne

- No report

Unfinished Business

- None

New Business

- McCoy presented a proposed change to the language of the constitution and bylaws, as drafted by the Policy & Resolution committee
- The change is for Article III, Section 7 to allow liaisons to be appointed by the president and approved by the board “as needed”

MOTION	Accept constitution change	MOVED/2ND/VOTE	Baughman/Newberry/Passed
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Discussion: None

Awards Ceremony

- This year’s four first-time scholarship recipients were Wilson (Purdue), Lamereoux (UC Davis), Lane Smith (Arkansas), and Swathwood (Purdue)
- The 2022 JCEP Excellence in Staff Development Award for strengthening employee capacity goes to Katherine Webb Martinez (UCANR); award accepted on her behalf by Kit Alvez & Christina Becker
- The Past President Early Career Scholarship, for a member with notable contributions and less than 10 years in their field, goes to Matt Benge (Florida), a specialist since 2015, for his excellence in trainings and consultations
- The Outstanding Contributor Scholarship Award for innovative programming or tools goes to Robyn Ertz (Iowa State), for her internship program, professional development offerings and information technology work across 25 years including contributions to eAccessibility

Past President Remarks

- Huetteman thanked the 2022 board and presented them with a paperweight and stylus
- Huetteman stated that NAEPSDP has grown since it started over a decade ago and is in a good place regarding its structure and finances.
- Huetteman reminded the group of her report to the board that contains suggestions regarding professional tax preparation and funding for JCEP attendance.
- Siegelin installed the 2023 Board of Directors, including President McCoy; President-elect Benge; Secretary Gaston; Treasurer Weinstein; Past president Huetteman; North Central representative Allen; Western representative Narine; Southern representative Rotter; Northeast representative Ogunade; and 1890s representative Ford.

Incoming President Remarks

- McCoy thanked Huetteman for her hard work
- McCoy encouraged members to attend the 2023 conference in Salt Lake City Nov. 27-30th at the Marriott City Center
- As a reminder, Weinstein has one year left as Treasurer. Much has been automated to help us work on sustainability

MOTION	Adjourn	MOVED/2ND/VOTE	Mashburn/Farner/Passed
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Discussion: None

Adjourned
2:27 pm EST