



**Board of Directors and Committee Chairs
Meeting, Wednesday, July 13, 2022**

Via Zoom

Minutes

Submitted by Alda Norris, Secretary

Call to Order – Huetteman	
1:03 PM EST	21 members present

Roll Call – Norris			
Officers		Regional Representatives	
Julie Huetteman (NC), President	X	Adeola Ogunade, Northeastern	X
Teresa McCoy (NC), President-Elect	X	Lisa Kaslon, North Central	X
Steve Siegelin (W), Past President		Marina Denny, Southern	
Alda Norris (W), Secretary	X	Lendel Narine, Western	X
Meredith Weinstein (S), Treasurer	X	Cynthia Wilson-Willis, 1890s	
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Amanda Rysz (NC), Awards & Recognition	X	Jeremy Elliott-Engel (W), Awards & Recognition	X
John Diaz (S), Conference	X	Vikram Koundinya (W), Conference	X
Suzanna Windon (NE), Finance	X	Julie Robinson (S), Finance	X
Carrie Stark (W), Marketing		Cheryl Newberry (W), Marketing	X
Brad Sewell (NC), Membership	X	Terrence Wolfork (1890s), Membership	
Sarah Baughman, Professional Development	X	Michelle Gaston, Professional Development	X
Steve Siegelin (W), Nominating		Teresa McCoy (NC), Policy & Resolution	
Liaisons			
Kristi Farner (S), JCEP PILD Representative (2 nd Yr.)	X	Laurie Chandler (NC) JCEP PILD Representative (1 st Yr.)	X
Jared Morrison (NC), JCEP ELC Representative (2 nd Yr.)		Mary Fran San Souice, JCEP ELC Representative (1 st Yr.)	X
Marina Denny (S), JOE Representative	X		
Webmaster			
Tom Payne			
Guests			
None			

A quorum was declared.

Approval of Consent Agenda – Huetteman
Huetteman recommended approving amended June minutes, July agenda and June Treasurer’s Reports.

MOTION	Approve consent agenda	MOVED/2ND/VOTE	Denny/Weinstein/passed
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Discussion: None

Reports of Officers:

President's Report – Huetteman

- AFRI conference grant was submitted last week through Purdue's pre-award staff, should hear back in late August; the grant is focused on intercultural competence and DEI, to provide us training and experience on those topics. One of two speakers to be funded is Diaz, who will train conference attendees and then later other members on the Intercultural Development Inventory. Secondly, the grant would fund copies and a speaker on *Grassroots Engagement and Social Justice through Cooperative Extension*, Edited by Nia Imani Fields and Timothy J. Shaffer, Michigan State Press. There will be an IRB approved protocol to look at outcomes if we do get the grant.
- If you are booking the conference hotel for Sunday or Thursday nights, you may need to call the hotel directly to get those added, as some folks are still having difficulty booking extra nights online. Huetteman is working with Bates to smooth out the hotel process.
- The board is working on making sure we have the right tax status.

Secretary's Report- Norris

- Send Cheryl Newberry any wording or documents that need to be updated on the website.
- If committee chairs need assistance navigating Box, contact Alda for a help session.
- Huetteman shared the screen for a demo.

Treasurer's Report – Weinstein

\$8.95 Taxes mailed to Louisiana Attorney General where we're incorporated

Treasurer's Report (06/30/22)

Account balances total = \$87,896.84

Year-to-Date Expenditures: \$3,008.89

Year-to-Date Income: \$8,025.00

Year-to-Date Net Income: \$5,016.11

Reports of Regional Representatives:

Ogunade, Kaslan, Denny, Narine, Wilson-Willis

- Ogunade- Northeast, looking to recruit from partner organizations like NEMO
- Kaslon- North central, encouraging people to renew membership and attend the conference. Reminder to complete conference reviews.
- Denny- Southern, continuing to reach out. Has accepted a position at Oregon State that starts August 31, can continue to represent JOE but we will need a new Southern rep
- Narine- Western, encouraged people to submit to conference

Reports of Committees:

Professional Development- Baughman & Gaston

- Baughman thanked Mashburn. Virtual Summer Session today after the board meeting, there is still time to register. Need someone to take the lead on organizing the next Unconference.
- Weinstein- transcriptions will be online soon for past sessions

Conference – Diaz & Koundinya

- In the middle of the review process. People got an "overdue" reminder regardless of whether the reviews were complete or not.
- Look in spam filter if you haven't seen your review email yet, it comes from an automated system
- Total of 62 submissions, many with multiple authors which is encouraging for attendance projections
- Huetteman reminded group of board meeting Monday and new member welcome/mentor meeting
- Henderson, director from Purdue will be there to start things off
- Florida A&M director Richardson is also planning to attend. UFIFAS Johnson as well
- Tentative agenda does not have some details because we are waiting for grant decision

Awards & Recognition – Rysz & Elliot-Engel

- The first-timer scholarship announcement has been sent out.
- Rysz thanked Weinstein for assistance in getting award nomination information posted to the website. Please nominate someone by August 26, and let Rysz know if there are any access issues.

Membership – Sewell

- Weinstein sent a list of members in good standing: 197 is the current count.
- The committee met over their POW.
- Jones is putting together a mentor list; he will look for volunteers starting with board members.
- Committee is brainstorming a request for ideas on engagement.

Marketing – Newberry

- Newberry is continuing to work on website updates.
- The February document on website access was approved, shared with Tom and Rich site administrators and is being implemented.

Nominating – Siegelin

- Huetteman reported most positions will have a competitive election, on track to be held after Labor Day.
- Nominations are closed.

Policy & Resolution – McCoy

- Gaston and McCoy have been researching a whistleblower policy and looking at examples from other nonprofits. They have put together a document for board review. After the board approves a draft, it will be brought to the association to approve as an addition to our official policies.

Finance – Windon

- Work is seasonal, nothing to report.

Reports of Liaisons:

JCEP / Extension Leadership Conference (ELC) – Morrison & San Souice

- An RFP for the February 2023 meeting in Kansas City will be sent later this summer with a September deadline.
- Huetteman reminded group to contact Cheryl if info needs to be shared on our website or social media.

JCEP / Public Issues Leadership Development (PILD) – Farner & Chandler

- Farner noted Details in chat, PILD conference “Year Round Advocacy” RFP open until October 15, 2022.
- Conference April 16-19, 2023 in Arlington, VA please consider submitting.
- Link shared: <https://www.icep.org/pild/2023>

Journal of Extension – Denny

- Nothing to report.

Webmaster - Payne

- Nothing to report.

Unfinished Business

- None.

New Business

- End of year reports due in 4 months

Adjourn

1:45 pm EST

MOTION	Adjourn	MOVED/2ND/	Kaslon/Denny/Passed
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Next meeting: Wednesday, August 10, 2022, 1:00 p.m. ET via ZOOM.