



Board of Directors and Committee Chairs
Meeting, March 4, 2021
Via Zoom
Minutes
 Submitted by Catie Croft, Secretary

Call to Order – Siegelin			
Siegelin called the meeting to order at 12:05 p.m. ET			

Roll Call – Wolfork			
Officers		Regional Representatives	
Steve Siegelin (W), President	X	Teresa McCoy, North Central	X
Julie Huetteman (NC), President-Elect	X	Fran Sulinski, North East	
Catherine (Catie) Croft (1890s), Secretary	X	Ken Jones, Southern	
Meredith Weinstein (S), Treasurer	X	Rebecca Sero, Western	X
Terrence Wolfork (1890s), Past President	X	Cynthia Wilson-Willis, 1890s	X
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Vikram Koundinya (W), Awards & Recognition	X	Amanda Rysz (NC), Awards & Recognition	
Suzanna Windon (NE), Finance	X	Julie Robinson (S), Finance	
Carrie Stark (W), Marketing	X	Cheryl Newberry (W), Marketing	X
Catie Croft (1890s), Membership	X	Ken Jones (S), Membership	
Mary Halbleib (W), Professional Development		Danae Wolfe, (NC), Professional Development	X
Julie Huetteman (NC), Resolutions & Policy	X	Terrence Wolfork (1890s), Nominating	X
Cynthia Wilson-Willis (1890s), Conference	X	Matt Benge (S), Conference	X
Carolyn Weber, HelmsBriscoe		Latasha Ford (1890s), Conference	X
Liaisons			
Katy Gottwald (S), PILD Representative (2 nd Yr.)		Terralon Chaney, (1890s) PILD Representative (1 st Yr.)	
Marina Denny (S), JOE Representative		Julie Huetteman, (NC), JCEP Representative	X
		Jared Morrison (NC), JCEP Representative	X
Webmaster			
Tom Payne			
Guests			

Approval of Consent Agenda – Siegelin			
The consent agenda was emailed to the board prior to the meeting.			
MOTION	Accept the consent agenda for today’s meeting.	MOVED/2ND/VOTE	Huetteman/Wilson-Willis/Passed

Reports of Officers:

President's Report – Siegelin

In Early February, Siegelin sent a letter of termination to the Sonesta hotel to cancel the summer board meeting. Jennifer Bates (HelmsBriscoe Rep) drafted the letter for us and delivered the letter on our behalf and we are waiting to hear back from them.

Sent a sympathy card to Tom Knutz (Past president) for the passing of his father.

Two people are interested in our PILD liaison position. An email was sent for confirmation and asked that a paragraph be sent on their interest. A decision will need to be made soon.

Treasurer's Report – Weinstein

Treasurer's Report and Budget Update for February 2021 were sent via email.

January Treasurer's Report (January 31, 2021-February 28, 2021)

Account balance total = \$60,654.40

Net income = \$557.06

YTD net income: \$5,495.00

Budget Update, March 2021: \$ (7,473.82)

Three membership payments have been received and cleared out the past due balance form conference attendees.

Received a wire transfer (\$170) from Kentucky State University. Weinstein reached out and they are looking into it.

Reports of Regional Representatives:

All Regions – Sero

The regional reps are doing a meet with your regional rep in April at noon in each time zone. Gives members a chance to ask questions about NAEPSPD. Ken Jones is setting it up.

Reports of Committee:

Marketing – Stark & Newberry

An email was sent to Payne for access to the website and Stark has not heard anything back from Tom. Has asked for access to the website.

Stark and Newberry divided responsibilities amongst themselves. Send all information to Newberry for Facebook. All email correspondence will be going out on a bi-weekly basis on Wednesday from Stark.

Professional Development – Wolfe & Halbleib

Virtual Summer School (2nd or 3rd week in July). Theme of program is: How will Extension Look at post COVID World. Asked for potential speakers.

Possible webinar series???? Un-conference event: Conversation to Collaborations

Conference – Wilson-Willis, Benge, & Ford
<p>Benge discussed the potential format for this year’s conference. Possible options were discussed:</p> <ol style="list-style-type: none"> 1. Virtual Conference 2. Hybrid Conference (Virtual/face-to-face) 3. In-Person Conference <p>Overall recommendation to the board is to have the 2021 conference virtual and have the 2022 conference in Ft. Lauderdale at the location site without incurring any penalty fees.</p> <p>Wilson-Willis discussed membership dues. How our membership year runs and how participants can capitalize on the memberships.</p>

Reports of Liaisons:

Journal of Extension – Denny
<p>Denny reported that Clemson University press gave an update and the transition has been a little glitch. There is a 6 month 150 article backlog.</p>

Extension Leadership Conference– Siegelin
<p>The conference took place in February and had nearly 500 registrants. All 7 associations made the decision to change the structure of ELC advisory committee.</p> <p>The 2022-2023 conferences are in Kansas City, KS</p>

PILD-Wolfork
<p>PILD will be a virtual conference this year (2021). Chuck H. will be one of our panelist. Registration is up.</p>

JCEP-Siegelin
<p>JCEP is an extension professional organization that has 7 organizations in it. 21 person board. Huetteman and Siegelin are reviewing the policy and seeing how it will look in the future.</p>

Discussion
<p>Newsletters going out every other Wednesday with information about the association.</p> <p>Begin conference planning for a virtual conference. Recommend evaluation of conference options for next month.</p>

Announcements
<p>Reminder: Plan of Work & budget is due</p> <p>Evaluation Specialist position announcement at OSU.</p>

Adjourn				
<p>Siegelin ended the meeting at 1:02 PM EST.</p>				
<table border="1"> <tr> <td style="text-align: center;">MOTION</td> <td>Adjourn the March 4, 2021 Board Meeting</td> <td style="text-align: center;">MOVED/2ND/</td> <td>Huetteman/Wolfork/passed</td> </tr> </table>	MOTION	Adjourn the March 4, 2021 Board Meeting	MOVED/2ND/	Huetteman/Wolfork/passed
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Next meeting: Thursday April 1, 2021 12:00 p.m. ET via ZOOM.