

Board of Directors and Committee Chairs

Meeting, May 27, 2020

Via Zoom

Minutes

Submitted by Julie Huetteman, Secretary

Call to Order – Wolfork
Wolfork called the meeting to order at 1:01 p.m. ET

Roll Call – Huetteman			
Officers		Regional Representatives	
Terrence Wolfork (1890s), President	x	Danae Wolfe, North Central	x
Steve Siegelin (W), President-Elect	x	Fran Sulinski, North East	x
Julie Huetteman (NC), Secretary	x	Ken Jones, Southern	x
Meredith Weinstein (S), Treasurer	x	Rebecca Sero, Western	x
Julie Robinson (S), Past President	x	Cynthia Wilson-Willis, 1890s	x
		Vacant, 1994s	
Committee Chairs/Co-Chairs			
Teresa McCoy (NE), Awards & Recognition	x	Amanda Rysz (NC), Awards & Recognition	x
Suzanna Windon (NE), Finance	x		
Matt Bengé (S), Marketing			
Catie Croft (1890s), Membership	x	Ken Jones (S), Membership	x
Celeste Carmichael (NE), Professional Development	x	Danae Wolfe, (NC), Professional Development	x
Steve Siegelin (W), Resolutions & Policy	x	Julie Robinson (S), Nominating	x
Cynthia Wilson-Willis (1890s), Conference	x	Matt Bengé (S), Conference	
		Latasha Ford (1890s), Conference	x
Liaisons			
Katy Gottwald (S), PILD Representative (2 nd Yr.)	x	Terralon Chaney, (1890s) PILD Representative (1 st Yr.)	
Marina Denny (S), JOE Representative	x		
Webmaster			
Tom Payne			
Guests			

Approval of Agenda – Wolfork			
Agenda was emailed in advance of the meeting for review.			
MOTION	Approve the agenda for the meeting.	MOVED/2ND/VOTE	Robinson/Siegelin/passed

Approval of Minutes – Huetteman			
Huetteman noted a correction to the assigned PILD representative years – 1 st and 2 nd were reversed.			
MOTION	Approve the minutes including corrections as noted.	MOVED/2ND/VOTE	Siegelin/Robinson/passed

Reports of Officers:

President's Report – Wolfork
Diane Mashburn emailed information about the NIFA Q&A Session on Friday, May 29. Wolfork to forward to the officers and board members.

President-Elect's Report – Siegelin
No report

Past President's Report – Robinson
Scott Reed, liaison on JCEP Board, is working with Ashley Griffin, eXtension (Kentucky), on scholarly work, publishing, etc. for Extension personnel. Griffin is inviting NAEPSPD members for input and collaboration. Robinson will work with Bengé to get an email sent out to membership.

Secretary's Report – Huetteman
No report

Treasurer's Report – Weinstein
Treasurer's Report and Budget Update for May were sent via email. May Treasurer's Report (April 17 – May 22) Account balances total = \$40,861.57 Net income = \$2,672.61 YTD net income: (\$4,316.03) Budget Update, May 2020: (\$6,748.32) Wolfork accepted and filed for audit.

Reports of Regional Representatives:

North Central – Wolfe
Plan to send message to lapsed members in June to encourage them to join.

North East – Sulinski
No report

Southern – Jones
Plan to follow-up with membership to check in.

Western – Sero
Plan to send message in the next couple of days to membership about upcoming webinar.

1890s – Wilson-Willis
No report

Reports of Committee:

Awards and Recognition – McCoy & Rysz
We had candidate for eXtension fellowship, John Diaz. Rysz and McCoy setting up regular meetings with him. McCoy looking to set up recruitment for retiree membership. Notice to think about the silent auction as it is the funding source for the conference first attendee award. Looking to do update to website pages. Will reach out to Tom Payne to ask for access for minor edits.

Marketing – Bengé
No report

Membership – Croft & Jones

There are 3 new members from this month.
 Looking to host webinar around Covid-19 – Impact Programming During the Pandemic. This effort brings in Regional representatives to be part of program. June 10 at 1 p.m. ET.

Nominating – Robinson

No report

Resolutions & Policy – Siegelin

No report

Professional Development – Carmichael & Wolfe

Webinar tomorrow 2 p.m. ET - Statewide Community Needs Assessment.
 Virtual Summer School, week of July 13 – Diane Mashburn working on logistics. Had a call for presenters and received two.
 Upcoming - September 23 webinar – Paul Hill, Working Remotely.
 Thanks to all who responded to the program development survey. Committee is working on compiling results.

Finance – Windon

Generally, work on tax forms at this time, but due to Covid-19, that has been moved back to July. Committee will meet in June to prepare that.

Conference – Wilson-Willis, Bengel, & Ford

Discussion on face-to-face and virtual conference, and ability of Extension personnel to travel.
 Committee to contact the hotel on options available to us and contractual arrangements.
 Siegelin reported they have not yet selected a location for 2021 but would be looking for a location in the west as the last three years have been in the east.

Reports of Liaisons:

JCEP / Extension Leadership Conference – Robinson & Wolfork

No report. Have monthly meeting tomorrow. Cancelled the spring meeting. Looking ahead to next year's meeting in Kansas City.

PILD – Gottwald & Chaney

Have not met since last board meeting.

Journal of Extension – Denny

Met virtually. Currently have an RFP out for editor. Openings for volunteers to help editor are still open.

Webmaster - Payne

No report

Unfinished Business

None

New Business

June board meeting discussion. Plan to meet virtually June 9, 11:00 a.m. – 4:00 p.m. ET.
 Intend to have information from Ft. Lauderdale hotel at that time.
 NACDEP is charging \$105 for their virtual conference - <https://www.nacdep.net/2020-nacdep-conference>

Many of our partner associations will have had their conferences before ours and we could learn from those.

Adjourn			
MOTION	Adjourn the May 27, 2020 Board Meeting (1:59 p.m. ET)	MOVED/2ND/	Huetteman/Robinson

Next meeting: Wednesday, June 9, 2020, 11:00 a.m. to 4:00 p.m. ET via ZOOM to plan the conference.