



**Board of Directors and Committee Chairs
Meeting, August 17, 2016
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Ballard	
Ballard called the meeting to order at 11:03 am.	

Roll Call - Downey			
	Officers:		Regional Reps:
X	Karen Ballard (S), President		Aly Valentine, North East
	Carrie Stark (W), President-Elect		Amanda Taylor, North Central
X	Laura Downey (S), Secretary		Michael Lambur, Southern
X	Rich Poling (S), Treasurer		Cody Stone, West
X	Judy Barth (W), Past President	X	Terrence Wolkorf, 1890s
Committee Chairs:			
	Mike Lambur, Co-Chair, Audit Committee		Michael Lambur (S), Co-Chair, Membership
	Marcie Simpson, Co-Chair, Audit Committee	X	Mary Fran San Soucie, (W) Co-Chair, Membership
	Vacant, Finance	X	Rich Poling, Co-Chair, Programs
	Debra Davis, Chair, Awards & Recognition		Julie Robinson, Co-Chair, Programs
	Teresa Byington, Co-Chair, Marketing	X	Judith Barth (W), Chair, Nominating
X	Todd Hurt, Co-Chair, Marketing	X	Carrie Stark (W), Chair, Resolutions & Policy
			Kevin Andrews, PILD Representative (2nd Year)
			Jerry Chizek, PILD Representative (1 st Year)

Approval of the Agenda - Ballard			
Ballard asked to change the order of the agenda at Poling's request.			
MOTION	Accept to approve the revised August 2016 Board Meeting Agenda	MOVED/2ND/VOTE	Barth/Poling/passed

Secretary's Report - Downey			
Downey asked for corrections to the July Board Meeting Minutes, if any.			
MOTION	Accept to approve July 2016 Board Meeting Minutes	MOVED/2ND/VOTE	Poling/Hurt/passed

Treasurer's and Finance Report - Poling			
Poling presented an account balance (as of 8/17/16) of \$29,341.55 and reviewed expenditures. Poling provided a 2016 budget update.			
MOTION	Accept Treasurer's Report	MOVED/2ND/VOTE	Wolkorf/Barth/passed

President's Report – Ballard

Ballard reported that several new members have joined NAEPSDP but are not included in the current membership number of 109.

Ballard is pleased with the number of participants enrolled in the Virtual Summer School.

Ballard sent a personal email to colleagues in the southern region to encourage them to submit a proposal to be considered for presentation at the NAEPSDP Annual Conference. Barth requested a copy of the email to share with colleagues in her region.

Ballard and Barth provided updates on JCEP administration. Barth submitted an application to be considered as a JCEP representative on the ECOP Budget and Legislative Committee.

Committee Reports**Awards and Recognition Committee –Davis**

Regional representatives are being asked to submit one nominee for upcoming NAEPSDP/JCEP awards.

Ballard reported that Davis has proposed a new award, the NAEPSDP Early Career Award. Extension professionals with 10 years or less experience will be eligible for this award. Past presidents of NAEPSDP are proposing to sponsor this award. The due date for this award would be in October, not August. Board members discussed whether past presidents' financial support of this award would be through the donate button on website. Barth reminded the group that Paypal (if used to make donations) will take a percent of the donation.

MOTION	Approve the proposed NAEPSDP Early Career Award	MOVED/2ND/VOTE	Barth/Taylor/passed
MOTION	Approve adding a fund development link to the NAEPSDP website.	MOVED/2ND/VOTE	Wolfork/Poling/passed

Marketing – Hurt, Byington, Andrews

The first NAEPSDP newsletter has been distributed and the blog is starting. The plan is to post on the blog twice a month. A SAVE the DATE is being developed for next year's conference.

The Marketing Committee recommended putting a blog widget on the homepage to guide folks to the Blog.

MOTION	Approve adding a blog link to the NAEPSDP website.	MOVED/2ND/VOTE	Poling/Wolfork/passed
---------------	--	----------------------------------	-----------------------

Membership – Lambur and San Soucie

NAEPSDP currently has 109 members. The Membership Committee has suggested changing the NAEPSDP membership year to January 1-December 31. To be eligible for awards, members would have to pay membership dues by August 31. This change would begin in 2017.

Nominating Committee – Barth

The nominating process will begin soon.

Resolutions and Policy- Stark

The deadline for changes to organizational documents is September 1.

Programs - Poling and Robinson

Poling reported that the Virtual Summer School is taking place, with sessions being recorded and to be archived after they are transcribed.

The next regularly scheduled NAEPSDP webinar will take place in October.

Poling reported that proposals for presentation at the Annual Conference will be accepted until August 19. Conference keynote speakers are being secured.

Conference registration will be available through the website by early September.

MOTION	Approve Program Committee's selection of speakers at the Annual Conference.	MOVED/2ND/VOTE	Taylor/Wolfork/passed
---------------	---	----------------------------------	-----------------------

Audit Committee - Simpson and Lambur

No report

Regional Representative Reports**North East - Valentine**

No report

North Central - Taylor

Taylor reported that since June the regional representatives have had more communication.

Southern - Lambur

No report

West - Stone

Stone has made several contacts (email, phone, and face-to-face) regarding membership and opportunities with NAEPSDP. He has cc'ed the other regional reps on email communications.

1890's - Wolfork

Wolfork continues to communicate with 1890 colleagues, most recently about the Virtual Summer School.

PILD Representative - Chizek

No report

New Business

Members of the Finance Committee have been named. The committee will meet over the next week to put together a charter and guidelines for fiscal management.

A proposal to change the Audit Committee to the Finance Committee in the Bylaws has been submitted to Stark.

MOTION	Adjourn the August 2016 Board Meeting	MOVED/2ND/VOTE	Taylor/Barth/passed
---------------	---------------------------------------	----------------------------------	---------------------

Adjourned at 12:07 pm CDT.