



**Board of Directors and Committee Chairs
Meeting, March 15, 2017
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Stark
Stark called the meeting to order.

Roll Call - Downey			
Officers:		Regional Reps:	
Carrie Stark (W), President	X	Aly Valentine, North East	
Mike Lambur (S), President-Elect	X	Joy Millard, North Central	X
Laura Downey (S), Secretary		Todd Hurt, Southern	X
Rich Poling (S), Treasurer	X	Cody Stone, West	
Karen Ballard (S), Past President	X	Terrance Wolfork, 1890s	X
Committee Chairs:			
Joe Hunnings (S), Awards & Recognition	X	Michael Lambur (S), Chair Policy and Resolution	X
Jodi Azulai (W), Co-Chair Marketing	X	Todd Hurt (S), Co-Chair Marketing	X
Julie Robinson (S), Co-Chair, Programs	X	Teresa Byington (W), Co-Chair Programs	
Mary Fran San Soucie (W), Co-Chair Membership	X	Aly Valentine (NE), Co-Chair Membership	
TBD, Chair Finance		Karen Ballard (S), Chair Nominating	X
Liaisons			
Kevin Andrews (S)-PILD Rep (2 nd Year)		Jerry Chizek (NC)-PILD Representative (1 st Year)	
Jan Carroll (W)-JOE Representative		Julie Huettelman (NC)-eXtension Fellowship	

Secretary's Report - Downey			
Stark asked for corrections to the February meeting minutes, if any. Poling stated that the Treasurer's report should reflect a balance of 47,090.94, not \$7,090.94.			
MOTION	Approve the February 2017 Board meeting minutes, with the noted corrections to the Treasurer's report.	MOVED/2ND/VOTE	Ballard/Hurt/passed

Treasurer's and Finance Report - Poling			
Poling provided the March 2017 Treasurer's report. As of March 14, 2017, NAEPSDP had an account balance of \$48,084.95. Poling also reviewed the modified 2017 annual budget, based upon budget requests submitted by committees.			
MOTION	Accept and file the March 2017 Treasurer's report	MOVED/2ND/VOTE	Lambur/Hurt/passed
MOTION	Approve the 2017 annual budget as modified and presented	MOVED/2ND/VOTE	Poling/Azulai/passed

Committee Reports

Awards and Recognition Committee - Hunnings

No report.

Marketing - Hurt and Azulai

Azulai reported that committee members have talked about the vision for the blog and are still seeking ways to have more views of the blog. One idea is to put blog notifications in Facebook page for NAEPSPD. The committee has worked to develop "Name that Conference Theme."

K. Andrews will stay on as webmaster. We do not have shirts for new Board members. Stark saw shirts at JCEP that she likes. Hurt mentioned that UGA has an account with Columbia and perhaps we could purchase shirts through them for a discount. The committee will investigate.

Executive members and committee chairs would need shirts. In the future we might consider liaisons having shirts to wear when they represent NAEPSPD to other organizations.

Membership -San Soucie and Valentine

San Soucie reported that the plan of work was submitted. San Soucie and Robinson will coordinate shipping a banner to be displayed at an upcoming conference.

Finance - Poling

No report.

Nominating Committee - Ballard

Teresa McCoy (Northeast), Jerry Chizek (North Central), and Rhonda Conlon (Southern) all agreed to serve on the Nominating Committee. Invitations have also been extended to conference attendees who expressed interest in serving. All have agreed. A draft plan of work has been submitted. Three committee meeting dates have been identified—April 24, August 17, and October 12.

Resolutions and Policy- Lambur

No report.

Programs - Byington and Robinson

Robinson reported that the committee will send a Qualtrics survey to request that the membership identify the conference theme. This is being done in coordination with the Marketing Committee. Robinson is still working through contract with the conference facility.

The committee voted to move the welcome reception to Tuesday night, not Monday night, of the conference. The committee considered scheduling optional Wednesday activities, but decided to move optional activities to Friday afternoon. The committee is discussing ways to offer more conference sessions to individuals who are unable to join the meeting. One option is to have a concurrent session room with distance equipment. The Business meeting and maybe the keynote will be available to those at a distance.

Stark stated that if we offer sessions and the keynote to members at a distance, a small fee should be charged. Robinson asked the Board to suggest a fee and she will share that with the committee. Poling and Ballard suggested that we wait to set a fee until it is decided what will be offered. The amounts of \$25 and \$50 were suggested.

The committee decided that sessions would not be recorded and posted on the website.

Robinson asked for a good Virtual Summer School (VSS) theme. The committee is considering August 7-11 to hold the VSS.

Regional Representative Reports

North Central - Millard

No report.

Southern - Hurt

No report.

JCEP Update

Ballard, Lambur, and Stark attended the JCEP meeting.

PILD Update

Stark, Lambur, and others will attend PILD.

Stark reported that Joseph Donaldson received the most votes as the new PILD representative. She will contact Donaldson to make sure he is willing to accept this position.

JOE Update

J. Carroll contacted Stark with a few questions to share with the Board. Is there anything that we would like her to relay to JOE Board? Is there anything that we would like her to bring back to the Board from the JOE meeting?

Poling would like her to ask JOE to lead a session at the annual conference and/or webinar on publishing. Ballard suggested that Carroll highlight JOE guidelines to our members. Scholarship could be a topic of the VSS.

Old Business

Plans of work and budgets are to be submitted to Downey. Poling also requested budget requests be sent to him.

New Business

Stark reported that Green Valley Ranch, location of the 2017 NAEPSPDP annual conference, is requiring us to have Directors & Officers (D & O) liability insurance before the contract can be signed. Stark shared information about liability insurance. The Executive Board met Monday and voted to move forward with this. The price is likely to be \$700-\$1,000 per year for this insurance.

Stark received an email from Kevin asking the association to cover his expenses to PILD. It was suggested that we develop a policy on (JCEP, PILD, JOE) representative expenses. This could be revisited when the Board meets in May-June.

Stark has signed the contract for the summer meeting and will send reservation information next week.

MOTION	Not to pay PILD expenses this year because it is not in the budget, but dedicated time in the future to develop a policy	MOVED/2ND/VOTE	Ballard/Lambur/passed
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Meeting adjourned

The next meeting will be on Wednesday, April 19.