



**Board of Directors and Committee Chairs
Meeting, October 19, 2016
Minutes**

Submitted by Laura Downey, Secretary

Call to Order - Ballard	
Ballard called the meeting to order at 12:00 pm.	

Roll Call - Downey				
	Officers:		Regional Reps:	
X	Karen Ballard (S), President		Aly Valentine, North East	
X	Carrie Stark (W), President-Elect		Amanda Taylor, North Central	
X	Laura Downey (S), Secretary	X	Michael Lambur, Southern	
X	Rich Poling (S), Treasurer		Cody Stone, West	
X	Judy Barth (W), Past President	X	Terrence Wolfork, 1890s	
Committee Chairs:				
X	Mike Lambur, Co-Chair, Audit Committee	X	Michael Lambur (S), Co-Chair, Membership	
	Marcie Simpson, Co-Chair, Audit Committee		Mary Fran San Soucie, (W) Co-Chair, Membership	
	Vacant, Finance	X	Rich Poling, Co-Chair, Programs	
X	Joe Hunnings, Chair, Awards & Recognition	X	Julie Robinson, Co-Chair, Programs	
	Teresa Byington, Co-Chair, Marketing	X	Judith Barth (W), Chair, Nominating	
X	Todd Hurt, Co-Chair, Marketing	X	Carrie Stark (W), Chair, Resolutions & Policy	
			Kevin Andrews, PILD Representative (2 nd Year)	
		X	Jerry Chizek, PILD Representative (1 st Year)	

Approval of the Agenda - Ballard			
Ballard asked for additions to the agenda, if any.			
MOTION	Approve the October 2016 Board Meeting Agenda	MOVED/2ND/VOTE	Lambur/Barth/passed

Secretary's Report - Downey			
Downey asked for corrections to the September Board Meeting Minutes, if any. Barth identified a misspelled name.			
MOTION	Accept to approve the September 2016 Board Meeting Minutes with revision noted by Barth	MOVED/2ND/VOTE	Poling/Hunnings/passed

Treasurer's and Finance Report - Poling			
Poling presented an account balance (as of 10/19/16) of \$45,365.34 and reviewed expenditures. Poling provided a 2016 budget update. NAEPSDP has met the 2016 membership goal and exceeded the goal for student members.			

President's Report – Ballard

Ballard recommend that the Annual Meeting be broadcast so that members who cannot attend the conference will be able to participate in the Annual Meeting. This will be arranged before announcing to the membership.

Committee Reports

Awards and Recognition Committee –Hunnings

Hunnings reported that Jan Carroll is the NAEPSPD representative on the JOE Board. The recipient of the Contributor Award has been selected. There was discussion about whether a plague or something else would be most appropriate for the recipient of this award.

Barth will work with Debra to prepare the Early Career Award, to be available in 2017.

Marketing – Hurt and Byington

A new member has offered to help Azulia with the blog. Hurt agreed to host shipping and storage of marketing materials. Andrews and Byington are working on a new newsletter template.

The next newsletter will be distributed November 1. Results from the NAEPSPD election and information on Constitution/Bylaws revisions will be included in the newsletter.

Hurt asked for material for the blog.

Membership – Lambur and San Soucie

Lambur reported that we have 143 members. He attributes this increase in membership to the new website, more consistent communication with members, and the work of the regional representatives.

The Membership committee met before the board meeting. The committee has accomplished their activities for this year.

In an effort to welcome newcomers, conference nametags will identify new members. Also, members of the Membership committee will be asked to interact with first time members. Lambur requested that the Board support the purchase a \$25 gift card as a new comer raffle.

MOTION	Approve expense to purchase \$25 gift card for newcomer raffle.	MOVED/2ND/VOTE	Wolfork/passed
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Nominating Committee – Barth

Barth reported that 59/143 members have participated in the election. Lambur agreed to send a reminder to the membership. The election will end midnight Friday, October 21.

Resolutions and Policy– Stark

Stark facilitated the review of suggested changes to the Constitution and Bylaws. As Stark presented changes, board members asked questions and made recommendations. Ballard suggested that Stark create a document that puts revisions into logical sections. This will make it easier for the membership to vote on the proposed changes.

Programs - Poling and Robinson

Robinson reported that the final webinar of 2016 will take place on October 20. Robinson asked for feedback on this year's webinars, as well as ideas for next year's webinar topics.

Stark recommended looking at the time of the webinar to make it easier for members in the West and beyond. Arkansas Extension offers a series called Tech Tuesdays. A recording of a Tech Tuesday will take place at Big Cedar Lodge. Connection information will be shared and recorded.

Poling reported that 43 individuals have registered for the conference. The goal is to have 90 attendees.

Poling reminded the group that early bird registration ends October 31 and a lodging deadline is October 28. A "share board" has been added to the website to help those who might need a roommate at the conference.

Board members decided to have Dr. Michael Middleton, President of University of Missouri, and Marshall Stewart, Vice Chancellor for Extension and Engagement, will provide a welcome address at the conference. Breakfast and the opening session on the first day will start earlier to allow for both speakers.

Optional activities will be offered during the conference.

Chizek, Stark, and Barth offered to bring projectors.

A sub-committee to select meals will start working soon.

It was suggested to hold committee meetings the last morning of the conference instead of an optional activity. Current committee chairs will organize their respective meeting, lead the meeting, and then turn over the committee to new committee chairs.

Audit Committee - Simpson and Lambur

No report

Regional Representative Reports**North East - Valentine**

No report.

North Central - Taylor

No report.

Southern - Lambur

No report.

West - Stone

No report.

1890's - Wolfork

No report.

PILD Representative - Chizek

No report.

New Business

Board members discussed raising membership rates in 2017. Board members supported an incremental change and a rate of \$75 was mentioned.

The Board will need to make a recommendation to the membership about a fee increase, and the membership will need to be given the opportunity to vote on this change. This can take place at the Annual Meeting.

Ballard will add this discussion to the next Board Meeting for us to decide whether to take it to the membership for a vote.

Stark asked for members to suggest new committee chairs. Poling asked for volunteers to serve as a session facilitators at the conference.

MOTION	Adjourn the October 2016 Board Meeting	MOVED/2ND/VOTE	Lambur/Stark/passed
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Adjourned at 1:44 pm CDT.